Govt. Degree College Ramnagar

Minutes of meeting of Internal Quality Assurance Cell (IQAC)

A meeting of College IQAC was held under the Chairmanship of worthy Principal Dr. Anil Khajuria in his office chamber on **08-08-2019** in which following were present:

- 1. Prof. Ajaz Nazir
- 2. Prof. Aditya Sharma
- 3. Dr. Monica
- 4. Prof. Mushtaq Ahmed
- 5. Dr. Hari Singh
- 6. Prof. Ram Krishan
- 7. Sh. Arun Gupta (Librarian)
- 8. Sh. Darbari Lal (Section Officer)

Agenda: Regarding Quality Initiatives during the session 2019-20.

In the meeting, members unanimously resolved the following:

- 1. That a reading room with online facility of e-literature be created by installing four computers and subscribing e-journals, e-books etc.
- 2. That College Library be automated and for this purpose, administrative department is requested to provide funds for purchase of hardware of standard make.
- 3. That service of some standard firm dealing with the work of automation be taken for the purpose of automation by observing all the codal formalities.
- 4. That existing computer lab be upgraded by adding more computers, online UPS and proper networking.
- 5. That Laboratory for the newly started subject Geology be established and administrative department is requested to provide funds for purchase of standard equipments and material required for the purpose.
- 6. That Laboratory of Psychology be also established in the College to give practical knowledge of the subject to the enrolled students and also to increase the enrolment in the coming session.
- 7. That existing laboratory of Chemistry, Botany, Zoology and Physics be also upgraded by adding new equipments and by increasing the number of existing equipments.

- 8. That few rooms and halls of the newly handed over girls hostel be chosen to provide indoor sports facilities to the students till the hostel is allotted to the students.
- 9. That administrative department be requested to provide funds for the establishment of a Gym in the college.
- 10. That following clubs be asked to involve the students in various extra-curricular/ co-curricular activities
 - 1. Sports Club
 - 2. Science Club
 - 3. Debate and symposium club
 - 4. Environment club
- 11. That in order to provide ICT enabled teaching and learning recourses to the students, virtual/smart classrooms be established in the College.

Meeting ended with the vote of thanks to the Chair.

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Minutes submitted for approval.

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Ramnagar

Action Plan 2019-20

- **Point No 1**. That a reading room with online facility of e-literature be created by installing four computers and subscribing e-journals, e-books etc.
- **Point No. 2.** That College Library be automated and for this purpose, administrative department is requested to provide funds for purchase of hardware of standard make.
- **Point No. 3.** That service of some standard firm dealing with the work of automation be taken for the purpose of automation by observing all the codal formalities.
- **Point No. 4**. That existing computer lab be upgraded by adding more computers, online UPS and proper networking.
- **Point No. 5.** That Laboratory for the newly started subject Geology be established and administrative department is requested to provide funds for purchase of standard equipments and material required for the purpose.
- **Point No. 6**. That Laboratory of Psychology be also established in the College to give practical knowledge of the subject to the enrolled students and also to increase the enrolment in the coming session.
- **Point No.** 7. That existing laboratory of Chemistry, Botany, Zoology and Physics be also upgraded by adding new equipments and by increasing the number of existing equipments.
- **Point No. 8.** That few rooms and halls of the newly handed over girls hostel be chosen to provide indoor sports facilities to the students till the hostel is allotted to the students.
- **Point No. 9.**That administrative department be requested to provide funds for the establishment of a Gym in the college.
- **Point No. 10**. That following clubs be asked to involve the students in various extra-curricular/co-curricular activities.
 - 6. Sports Club

- 7. Science Club
- 8. Debate and symposium club
- 4. Environment club

Point No. 11. This is evides to provide ICT enabled reaching and learning recourses to the students, virtual smart classrooms be established in the College.

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Govt. Degree College Ramnagar

Action Taken Report 2019-20

Point No 1. That a reading room with online facility of e-literature be created by installing four computers and subscribing e-journals, e-books etc.

Action Taken: Upgraded the online facility of e-literature with 13 computers in the reading room. Subscribed e-journals, e-books in the library.

Point No. 2. That College Library be automated and for this purpose, administrative department is requested to provide funds for purchase of hardware of standard make.

Action Taken: The College library is partially automated used KOHA library software equipped with work station (server), Barcode label printer, Barcode scanner

Point No. 3. That service of some standard firm dealing with the work of automation be taken for the purpose of automation by observing all the codal formalities.

Action Taken: Library automation done by agency named Data Info-Services (Kolkata) through tender.

Point No. 4. That existing computer lab be upgraded by adding more computers, online UPS and proper networking.

Action Taken: Proper networking done and online UPS (5 KV) has been installed in the computer lab.

Point No. 5. That Laboratory for the newly started subject Geology be established and administrative department is requested to provide funds for purchase of standard equipments and material required for the purpose.

Action Taken: Geology lab has been established for enhance the practical knowledge of geology students

Point No. 6. That Laboratory of Psychology be also established in the College to give practical knowledge of the subject to the enrolled students and also to increase the enrolment in the coming session.

Action Taken: Psychology lab has been established for enhance the practical knowledge of Psychology students.

Point No. 7. That existing laboratory of Chemistry, Botany, Zoology and Physics be also upgraded by adding new equipments and by increasing the number of existing equipments.

Action Taken: Required equipments have been purchased for the labs.

Point No. 8. That few rooms and halls of the newly handed over girls hostel be chosen to provide indoor sports facilities to the students till the hostel is allotted to the students.

Action Taken: General sports facility has been installed in the girls hostel.

Point No. 9. That administrative department be requested to provide funds for the establishment of a Gym in the college.

Action Taken: Requested the administrative department to provide fund for the installation of Multi Station Work Station and Open Gym in the college.

Point No. 10. That following clubs be asked to involve the students in various extracurricular/ co-curricular activities.

- 10. Sports Club
- 11. Science Club
- 12. Debate and symposium club
- 13. Environment club

Action Taken: Mentioned club has organised activities as per academic calendar.

Point No. 11. That in order to provide ICT enabled teaching and learning recourses to the students, virtual/smart classrooms be established in the College.

Action Taken: For ICT enabled teaching Multimedia Projectors has been installed in the classrooms and labs.

Coordinator IQAC

Govt. Degree College Ramnagar